

Extension Division

Kirk Hall Room 104
117 Science Place
Saskatoon SK S7N 5C8
Tel: 306-966-5536
Fax: 306-966-5567
E-mail: ext.dean@usask.ca
Website: www.extension.usask.ca



FACULTY & ACADEMIC STAFF

R. P. MacKinnon, President
M. Atkinson, Provost and Vice-President Academic
A. J. Whitworth, Vice-President (Finance and Resources)
S. Franklin, Vice-President (Research)
M. D. Evered, Vice-Provost
R. B. Bunt, Associate Vice-President (Information and Communications Technology)
D. Hannah, Associate Vice-President (Student and Enrolment Services)
W. Archer, Dean of Extension
T. B. Wishart, Dean of Graduate Studies and Research and Associate Vice-President (Research)
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G. Barnhart, University Secretary
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Professors

W. Archer, D. G. Thompson, A. T. Wong

Associate Professors

S. McLean, D. Morrison

Assistant Professors

R. G. Cram, K. Matheos

Extension Specialists

D. Bonnycastle, L. M. Brown, R. Epstein, B. A. Hobin, K. A. Hobin, P. Jonker, G. Joyce, G. Parchoma, M. E. Peterson, P. Settee, K. Schwarz, M. A. Spore, G. D. Wood

Associate Members

F. A. Holm, H. Woodhouse

ABOUT THE EXTENSION DIVISION

Vision

We are leaders in professional practice and scholarship related to adult, continuing and distance education. We enable learners to meet geographic, economic, social and personal challenges to continuing their education.

Mission

We are the University's focal point for planning and delivering innovative extension programs in response to the aspirations of the individuals, organizations and communities we serve. Our global approach to education enhances the social and economic well-being of the people of Saskatchewan, Canada, and beyond. We engage in scholarship that contributes significantly to professional practice in adult, continuing and distance education.

Values

We value excellence in professional practice and scholarship; respectful, equitable, inclusive and socially responsible relationships with learners, colleagues and partners; responsible financial management; and the University's commitment to accessibility and educational equity.

GENERAL INFORMATION

Our professional development and community education programs are flexible to respond to the learning needs of our many students. Our program directors work closely with individuals and community groups to develop learning opportunities through a range of educational offerings: face-to-face and distance education courses, seminars, workshops, conferences, in-service training sessions, and formal and informal consultations.

For students who are unable to attend degree credit classes on campus during the day, we offer evening classes on campus, off-campus classes at over 50 sites throughout the province and independent studies and online classes. Extension Credit Studies also offers a number of certificate programs in cooperation with other colleges at the University, many of which are offered on campus in the evening or through distance education.

For information about the Extension Division, you are encouraged to contact the Dean's Office.

PROGRAMS

PROFESSIONAL DEVELOPMENT AND COMMUNITY EDUCATION

The Division (www.extension.usask.ca) offers opportunities for professionals to improve their qualifications and stay current with developments in their field of expertise. Our professional development offerings are planned for agrologists, horticulturists, engineers and geoscientists, adult educators, counsellors, business managers, scientists, and others.

We also plan educational events for individuals who wish to pursue personal interests such as learning a new language, understanding more about environmental issues, and creative writing.

Program areas are outlined below. For more information on current professional development and community education offerings, Tel: 306-966-5539 or visit our website at: www.extension.usask.ca.

Adult and Continuing Education

The Adult Education (www.extension.usask.ca/ExtensionDivision/noncredit/adulted) program is offered in conjunction with the Certificate in Adult and Continuing Education (CACE). It offers CACE students and practitioners professional development activities in a variety of thematic areas, such as needs assessment and evaluation, program planning, marketing and promotion, instructional design, technology-assisted instructional techniques, and portfolio development. On-campus workshops and short courses are the primary delivery formats, although designated events are supplemented by home-based independent study, computer conferencing, or videoconferencing. The program is of special relevance to instructors/trainers, administrators, and program

planners from post-secondary institutions, government agencies, hospitals, school boards, and non-profit agencies.

Agriculture

We offer a wide variety of learning opportunities (www.extension.usask.ca/ExtensionDivision/noncredit/AFH) for those in the agriculture industry, including those employed in agribusiness, producers, professional agrologists, and international clients. In collaboration with university faculty and staff and other agricultural organizations, we coordinate distance education certificate programs and special-interest programs, as well as conferences, courses and workshops. We produce information packages including CD's and videos. The scope of programs offered range from regional/provincial to national and international.

Business And Leadership

The Division plans its business and leadership (www.extension.usask.ca/ExtensionDivision/noncredit/BLP) extension activities in collaboration with the College of Commerce and with an advisory group of representatives from business, industry, non-profit organizations, government, the Saskatoon Chamber of Commerce, professional associations, and other organizations. A wide range of business and management topics are addressed in seminars, workshops, and conferences (e.g., leadership, facilitating and coaching skills, strategic planning, and skills for sales success).

Centre For Second Language Instruction

Located in the R.J.D. Williams Building at 221 Cumberland Avenue North, Saskatoon, SK, the CSLI (www.extension.usask.ca/ExtensionDivision/resources/CSLI) provides instruction in a wide variety of languages, develops learning materials, offers translation services, and is involved in curriculum development and teacher training for language programs internationally. Languages taught include French, Spanish, German, Italian, Japanese, Mandarin, Portuguese, Russian and Ukrainian. The CSLI also offers a distance education program in written French, as well as intensive French immersion programs of five weeks duration in spring and summer and one week in winter and fall. The English language program includes non-credit courses in academic writing, TOEFL and CanTEST preparation, conversational English, and full-time ESL for international students. Students who successfully complete the full-time ESL program (Level 50-Advanced) will be considered as having met the U of S English proficiency requirements. The full-time program is a 10-week course offered four times per year. It includes 6 levels, from Basic to Advanced, with 20 hours of instruction and an average of 5 hours of sociocultural activities weekly. The CSLI also acts as the academic home for the Certificate in Teaching English as a Second Language and the face-to-face program in Teaching English as a Foreign Language.

Community Arts

The Extension Division Community Arts Program (www.extension.usask.ca/ExtensionDivision/noncredit/CommArts) provides lifelong learning opportunities in the arts and culture for adults and children. Programs are delivered primarily on the University Campus, at the Albert Community Centre, at Emma Lake Kenderdine Campus and at Bruno Ursuline Campus. Offerings include: weekly courses and specialty workshops in visual arts and art camps for children; the Community Music Education Program (Music in Early Childhood, Parenting with Music, and the Children's Choral Program); Emma Lake workshops; conferences; retreats; art shows and sales; performing arts events; community arts development activities; and art and wellness programs. The Extension Division also manages the University of Saskatchewan Arts Council, a member council of the Organization of Saskatchewan Arts Councils.

Emma Lake Kenderdine Campus

The University of Saskatchewan, Emma Lake (www.extension.usask.ca/EmmaLake) Kenderdine Campus is a residential summer campus situated on 55 acres of boreal forest at Murray Point, Emma Lake. The campus includes private and shared dwellings, a dining hall, two classrooms, sculpture pad, an art studio, and a biology laboratory. The campus gained international recognition for the Emma Lake Artists' Workshops, established in 1955 and currently offered every other year. Since the 1980s, the campus has also hosted a variety of internationally acclaimed arts programs delivered by outside user groups, including the Saskatchewan Cultural Exchange's Fiddle Camps and the Saskatchewan Craft Council's International Woodworking conferences. University events that take place at the Emma Lake Kenderdine Campus include Extension Division arts programs, research and honours courses through the Department of Biology, leadership training workshops for department heads, and creative gymnastics camps. The Campus is managed by a Board of Directors, a Director, and an on-site seasonal manager. To learn more about using this campus, Tel: 306-966-2463 or e-mail emma.lake@usask.ca.

Community Development Education

The Division sponsors educational conferences, workshops, and consultations in community development and community economic development. (www.extension.usask.ca/ExtensionDivision/noncredit/CommDev) Topics are selected to meet current learning needs, such as in agricultural leadership and health promotion. This program also conducts applied research on related issues. Many of the programs are co-sponsored with related groups, such as the Community Development Society of Saskatchewan (CDSS), the Saskatchewan Economic Developers Association (SEDA), and the Saskatchewan Council for Community Development (SCCD).

Environment, Science And Technology

For all age groups, we provide a wide selection of lab-based, outdoor, and travel programs (www.extension.usask.ca/ExtensionDivision/noncredit/EST) to help participants learn about science, nature, and sustainable living. From time to time, we offer continuing education opportunities to engineers, environmental scientists, resource managers, law enforcement officers, teachers, and other professionals.

Horticulture

The Extension Division coordinates workshops, conferences, and short courses (www.extension.usask.ca/ExtensionDivision/noncredit/AFH) for the horticulture industry, commercial producers and home gardeners. Our staff are also involved in the production of books, manuals, and videos, which are used to transfer university-based information to the

public. The Extension Division coordinates the Master Gardener Program. The staff work closely with industry, growers, and home gardeners to identify needs and develop appropriate events. The program also supports the publication of the periodical *The Gardener for the Prairies*, in cooperation with three other provincial horticultural organizations.

Humanities And Social Sciences

Courses in this area draw on knowledge from disciplines in the humanities and social sciences (www.extension.usask.ca/ExtensionDivision/noncredit/Counseling). These courses provide an opportunity for interested adults to improve their understanding of issues and concepts relating to society, politics, culture, daily living, job, or profession, and to benefit from improved knowledge and discussion. Topics can range from general interest courses in history or anthropology, to those with a specific focus, such as a range of writing courses.

Indigenous Peoples

The Extension Division arranges workshops, conferences, seminars, and study tours (www.extension.usask.ca/ExtensionDivision/noncredit/Indig) on Aboriginal and cross-cultural topics, including indigenous knowledge. In 2002, our leadership work with young Aboriginal women included DEFAIT international internships. The Indigenous Peoples Program promotes indigenous literature and scholarship through publications such as *Expressions in Canadian Native Studies* (a Native Studies introductory textbook), *Indigenous Women*, and *As We See... Aboriginal Pedagogy*. Over the next three years, research in Aboriginal housing and community issues will be undertaken.

Personal And Professional Growth

Courses related to personal development (www.extension.usask.ca/ExtensionDivision/noncredit/Counseling) and the acquisition of interpersonal coping skills fall into this broad category. These psychology-based workshops cover such subjects as Carkhuff counselling, assertiveness training, and conflict resolution.

Seniors Education

The Division provides courses (www.extension.usask.ca/ExtensionDivision/noncredit/Adults) under contract to Saskatoon Seniors for Continued Learning Inc., which operates a Saskatoon program of university-level subjects. The Division, through funding from the Saskatchewan Seniors Education Corporation and the Saskatchewan Seniors Mechanism, also provides opportunities for seniors in rural areas to take university-level courses.

Women's Studies

The Division's Women's Studies (www.extension.usask.ca/ExtensionDivision/noncredit/Women) program provides an opportunity for women from all parts of Saskatchewan and Canada to get involved in examining and acting on issues which advance the cause of women. Other activities include planning and implementing educational programs for regional and national women's groups and developing research projects on the changing roles of women and related issues. Research is currently being conducted on issues associated with employment equity in Canadian universities and the impact of health care reform on women. A book on feminism by University graduate students is in preparation.

EXTENSION CREDIT STUDIES

The University has a strong commitment to accommodate people who want to study part-time or off-campus.

Independent Studies, off campus face-to-face classes, on-campus evening classes and Spring and Summer Session offer flexibility for students not able to take daytime classes on campus from September to April. Extension Credit Studies (www.extension.usask.ca/ExtensionDivision/credit) has established a "program approach," which enables off-campus students to attain the equivalent of second-year standing in several disciplines in a Bachelor of Arts or Bachelor of Science degree program in the College of Arts and Science. Bulletins and application forms are available from Student Record Services, Regional College or SIASST campuses, or Extension Credit Studies, University of Saskatchewan, 117 Science Place, Saskatoon, SK, S7N 5C8. For information on Extension Credit Studies programs, Tel: 306-966-5563.

Unclassified Studies

The Extension Division is responsible for Unclassified Studies (www.extension.usask.ca/ExtensionDivision/resources/UCS) students. For more information on Unclassified Studies, see the Unclassified Studies section of the *Calendar*.

Spring and Summer Session

Classes of 3 1/2 weeks, 7 weeks, 10 1/2 weeks, and 14 weeks duration are held from May to August during Spring and Summer Session. Classes are normally offered in Agriculture, Arts and Science, Commerce, Education, Graduate Studies, Kinesiology, and Nursing. Instruction is provided by members of the University faculty, sessional lecturers, and visiting lecturers who are invited to join the Spring and Summer Session staff. For a complete listing of Spring and Summer Session offerings, see www.springandsummer.usask.ca.

Regular Session

Off-Campus Studies

Selected degree credit courses (www.extension.usask.ca/ExtensionDivision/credit) in Arts and Science, Commerce, and Kinesiology are available in outlying centres through Regional College and SIASST campuses in Kindersley, La Ronge, Melfort, North Battleford, Prince Albert, and Yorkton. Applicants can be admitted to a first-year College of Arts and Science program at these sites. Students can complete a full first year in most majors at these sites, and a second year in select majors at larger sites. A copy of the Bulletin and further information on University degree credit courses may be obtained by contacting your regional college or SIASST campus, Extension Credit Studies, or Student Record Services (www.usask.ca/registrar) at the University of Saskatchewan.

Independent Study

Over 40 Arts & Science and Education courses listed in the *Calendar* are also available in an Independent Studies (www.extension.usask.ca/ExtensionDivision/credit/IndeStudies) format. Instructional materials are sent out by mail, and include a course guide to direct students through the class. Students consult instructors by telephone, mail or e-mail. Many courses make use of audio- or videocassette tapes to supplement course materials.

Technology-Enhanced Courses

Many courses are delivered online (www.extension.usask.ca/ExtensionDivision/credit/IndeStudies), televised or by a mixture of delivery modes (www.extension.usask.ca/ExtensionDivision/credit). Online classes are available to on- and off-campus students, and can be taken wherever internet access is available. Televised classes are available at over 50 regional college or SIASST receiving sites in Saskatchewan. Multi-mode classes use a mixture of technologies to deliver classes, including audio- and video-conferencing to connect students at different sites.

Evening Courses

A number of degree credit courses in Arts and Science, Commerce, Education, Graduate Studies, and other colleges are offered in the evening.

(www.extension.usask.ca/ExtensionDivision/credit/) These courses are usually scheduled one night per week.

Certificate Programs

Extension Credit Studies also offers several certificates in cooperation with Colleges of the University.

Certificate programs allow students to focus on a specific area of study.

Business Administration Certificate

Offered in cooperation with the College of Commerce, this part-time evening program

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) is designed to expose students to a broad array of business topics. Become familiar with the business environment, language, concepts and types of problems encountered in organizations, and the techniques used to resolve these problems. The program includes a broad array of business topics. Courses are recognized as meeting some or all of the requirements for certificates offered by a number of national professional organizations. For information on the program, contact Grace Milashenko at 306-966-5562.

Certificates in Agriculture

Offered in cooperation with the College of Agriculture, the program

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) presently comprises a Certificate in Crop Production and a Certificate in Farm Business Management. The courses are the same as those offered in the College of Agriculture's diploma program, but are delivered by means of home study packages to make them more

accessible to farmers and those already working in the agriculture industry. For information on the program, Tel: 306-966-5563.

Certificate in Adult and Continuing Education

This certificate

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) involves the completion of 250 hours of instruction, including four required core courses. Electives can be chosen from a slate of short courses and professional development workshops in the adult and continuing education area. Most of the certificate can be completed through independent studies courses. Partnership with the Universities of Alberta, Manitoba, and Victoria provides further flexibility and choices. For more information, Tel: 306-966-5562.

Certificate in Ecological Education

Offered in cooperation with the Department of Educational Foundations, College of Education, the program

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) comprises 13 courses taken over a seven- to eight-month period (normally May to December). Students may also take the program on a part-time basis over a longer period of time. The program involves some extended wilderness experiences of up to three weeks in duration. For more information, Tel: 306-966-7680.

Certificate in Methods of Teaching Heritage Languages

Offered in cooperation with the College of Education and the Saskatchewan Intercultural Association Inc., the program

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) comprises 18 credit units of degree credit courses and is intended to improve the teaching of heritage languages.

For more information, contact the Saskatchewan Intercultural Association Inc. at 306-978-1818.

Certificate in Teaching English as a Second or Foreign Language

This is a home-study program

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) designed to meet the needs of instructors of English as a Second or Foreign Language. To qualify for the certificate, students must complete six courses. Typically, the program takes two to three years of part-time study. A shorter two-course program is also available in Teaching English as a Foreign Language for people wanting to teach English overseas. For information on the program, Tel: 306-966-5563.

Prairie Horticulture Certificate

Offered by distance education as a collaborative effort of the University of Saskatchewan, University of Manitoba, Assiniboine Community College, and Olds College, this program

(www.extension.usask.ca/ExtensionDivision/credit/Certificate/) has four streams: Landscaping and Arboriculture, Nursery Crop Production, Greenhouse Crop Production, and Fruit and Vegetable Production. Students complete eight courses for the certificate, which can be taken on a part-time basis by home study in two to four years. Individual classes can also be taken for general interest. For more information, Tel: 306-966-5563.

COURSES

Course are listed in the Course Descriptions section under Extension (EXT).