Fall ‘15 Internship Info. Session

College of Education:
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Internship Timeline

- Fall Internship Schedule (approx. 16 weeks in schools):
  - Mandatory 1 day Orientation: Week of August 20th or 21st
  - Report to Schools: Week of August 24th (depending upon school division calendar) - Dec. 11, 2015
- Placement application opens March 9 and closes March 30th to teacher candidates and to school divisions.
- Information sessions in March re: placement.usask.ca
- Middle of May, 2015- placement letters sent out to teachers
- End of May- placement letters sent out interns.

*Please note this is a tentative schedule and may be subject to change.
Few Key Points:

- 16 weeks in schools.

- **At least 5 weeks of full-time teaching**
  http://www.usask.ca/education/fieldexperiences/internship/developmental-timeline.php

- **Submit 2 UBD units (at least one with FNMI content/perspective) to facilitator for review**

- **PGP (eportfolio) will be monitored by facilitator on a regular basis**

- **Facilitator will be assigned at orientation.**
Application Process

- placement.usask.ca
- Opens March 9- March 30th
- placement.usask.ca - best possible matches based on personality, skills, program and location.
- Elementary program: any K-8 classroom
- Secondary program: Major or minor
Application will include:
- 3 location preferences (6.3.6 Page 10 [http://www.usask.ca/education/fieldexperiences/schedules/Field-Experiences-Policies.pdf](http://www.usask.ca/education/fieldexperiences/schedules/Field-Experiences-Policies.pdf))
- Teacher requests (Field Experience will contact teacher to confirm request)
- Opportunity to make changes before deadline
- Indicate special circumstances to be considered when making placements
Special considerations (with supporting documentation) include and are not necessarily limited to:

6.4.2 Each request for special consideration in placement is considered on an individual basis. Special consideration in placements may be granted for the following reasons: (1) dependent children {under the age of 16}; (2) compassionate reasons;
(3) academic reasons; and (4) outstanding contributions to extra-curricular activities of the University. Each request is considered only after the intern has submitted evidence to support the request for special consideration.

What is not a special consideration?

Please refer to our policy document located on our website.

Policy: 6.3 (Page 10)
What you can do until placement:

- Start researching locations outside of Saskatoon and area for your placement choices
- When applying for summer jobs, ensure your end date is before August 20th.
- Bookmark online resources and collect teacher resources.
- Regularly update your PGP (eportfolio)
- Check your PAWS email regularly.
- Ensure of health care plan for internship- ihaveaplan.ca
- You cannot solicit your own placement.
- Once you receive placement letter, contact teacher immediately to meet.
- CRC with vulnerable sector check. A new one dated within 6 months of school start date must be forwarded to Field Experiences prior to orientation so it does not disrupt your start date. Check with your local RCMP or municipal police for cost and process time.