

Letter of Intent
Between
The Department/College of XXXXXXXXXX
At the University of Saskatchewan
And
XXXX at the University of XXXX

This Letter of Intent has been established between the College of XXXX at the University of Saskatchewan, Canada, hereafter referred to as (XXX), located in the city of Saskatoon in the Province of Saskatchewan, Canada and the XXXXXX at the XXXX hereafter referred to as (XXX) located in the city of XXX, in XXXXX.

Article 1: Purpose:

The purpose of this Letter of Intent is to develop mutually beneficial linkages between the XXXX and the XXXX. This letter indicates that both parties will explore opportunities in the general areas of academic training and capacity-building, collaborative research, scholarly collaboration, institutional strengthening, student and faculty exchange, community-university linkage and identification of funding opportunities.

Article 2: Areas of Collaboration:

- a. XXX
- b. XXXX
- c. XXX

The above list does not prohibit other areas of collaboration, which may arise in the future.

Article 3: Principal Institutional Units:

The principal academic units assigned to develop this Letter of Intent include:

- a) XXXXXXXX
- b) XXXXXXXX

Article 4: Obligations:

- I. Neither university will incur, as a result of this letter, any financial obligations resulting from the actions of the other university without a prior agreement in writing to accept specific financial obligations.
- II. Each university will work to secure external funding (that is beyond the partner institutions) for initiatives articulated in this accord.
- III. Each university will commit to developing an understanding of the other university and each university will facilitate the actions of the other university in this regard.
- IV. Each university will commit to further expanding their institutional and/or community-based team to include additional faculty and / or research units in preparation for future collaborations, provided sufficient faculty, staff, resources and/or funding to support such an expansion are available.
- V. This Letter of Intent will become effective on the date of signing for a period of 18 months. By that time, it is expected that this letter will have been replaced by a more lasting agreement or a framework for implementation elaborating on one or more areas listed in Article 4.

VI. Copies of this Letter of Intent will be forwarded to those offices responsible for international relations at each institution. At the University of Saskatchewan this is the International Office and at XXX this is the Office of XXX. These offices or their equivalent will be signatories to future agreements stemming from this letter as appropriate.

Signatures:

Dates:

SAMPLE