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**TO:** University of Saskatchewan Faculty and Staff

**FROM:** Greg Fowler, Director Consumer Services

**DATE:** June 30, 2011

**SUBJECT:** Printing Plant and Fleet Operations Redesign

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This note is to share with you the upcoming redesign of university printing plant and fleet operations identified as a priority through the Service and Process Enhancement Project (SPEP) at the University of Saskatchewan. Printing was identified as an opportunity for service and process improvement through the initial assessment of university administrative functions and is now one of the three initiatives approved by PCIP for implementation in Phase II. This initiative is intended to transition printing services to meet current and future printing and design needs, while ensuring a financially sustainable operation that addresses an industry-wide trend of declining volumes in printing services that is anticipated to continue into the future.

One of the initial effects of the redesign of our operations involves an immediate decision to discontinue the use of the six distributed copy centres, which were no longer economically feasible to operate. The Copy Centres located in the Administration Building, College of Agriculture and Bioresources, College of Education, College of Engineering, Edwards School of Business and Health Sciences Building were closed effective June 29, 2011. The Learning Resources Centre in the Education building will continue to support faculty and staff across campus in clearing copyright for teaching purposes (e.g. coursepacks, classroom handouts).

You can continue to access printing services through an online requisition form for copy services, similar to the paper form formerly used when ordering printing from the copy centres. The online requisition form can be found at:  
[http://www.usask.ca/printing\\_services/place\\_an\\_order.php](http://www.usask.ca/printing_services/place_an_order.php).

There will be many challenges arising from this transformation and I stress to you that this renewal is based upon a deep commitment to provide the best services possible in a cost-efficient manner. Our goal is to solve your print and document needs, and we will be making announcements about improved services in the very near future.

I also invite you to please let us know what we can do to better serve you by sending me your feedback, comments and recommendations, by email to [greg.fowler@usask.ca](mailto:greg.fowler@usask.ca) or call me at 966-6785.

Sincerely,



Greg Fowler,  
Director of Consumer Services