

NOTE: Excel version available at [http://www.usask.ca/research/research\\_services/innovation/iofexpensescert.xls](http://www.usask.ca/research/research_services/innovation/iofexpensescert.xls)

**Institutional Programs, Research Services, University of Saskatchewan  
Canada Foundation for Innovation (CFI)  
Infrastructure Operating Fund (IOF)**

**Certification of Actual Expenditures and Request for Release of Funds**

**Instructions: Project Leader to complete and forward by April 15, as follows:**

**Paper copy: Institutional Programs  
Research Services  
NRC - PBI Building**

**Electronic copy: [julie.tsui@usask.ca](mailto:julie.tsui@usask.ca)**

CFI project number: \_\_\_\_\_  
Project Leader: \_\_\_\_\_

**Projected Expenses**

Detail by type of expenditure \_\_\_\_\_

Personnel - technical and other operational

Supplies (maximum 10%)

Maintenance and repairs

Services

Other (specify)

TOTAL

For the period April 1, 20__ to March 31, 20__	
Budget	Explanation (attach additional pages as required)
0	

**CERTIFICATION OF THE PROJECT LEADER**

I hereby certify that:

- . the financial information maintained in Unifi is complete and accurate for annual reporting purposes.
- . the forecast presented in this report is realistic and takes into consideration the most recent expectations.
- . costs included in my fund and forecasted are admissible costs as per the CFI Policy and Program Guide.
- . costs included in my fund and forecasted are related to infrastructure projects which are admissible under the IOF, as per Section 4.6 of the CFI Policy and Program
- . costs included in my fund have not been claimed for reimbursement from another source.
- . costs included in my fund and requested were/will be subject to the institution's usual tendering and purchasing policies and procedures.
- . the infrastructure for which IOF is being requested is still used for research purposes.

Project Leader Signature \_\_\_\_\_

Date \_\_\_\_\_

<i>For IP use only:</i>	
Reviewed by IP	_____
Requested budget change approved	_____
Date	_____