

## University-Level Appeal of Matters Other than Substantive Academic Judgement

- This form must be delivered as soon as possible, but **not later than thirty (30) days** from the date the outcome of a college-level appeal has been communicated in writing to the student.
- A written statement outlining the allegation must be attached to this form; additional supplementary written information may also be attached.

<b>Name:</b>	<b>Student Number:</b>
	<b>NSID:</b>
<b>Address</b> ( <i>Street, City, Postal Code</i> ):	<b>Telephone:</b>
	<b>Email:</b>
<b>Appeal related to</b> ( <i>check where applicable</i> ): <ul style="list-style-type: none"> <li><input type="checkbox"/> Faculty action/Standing in Program (<i>Program, year of program</i>):</li> <li><input type="checkbox"/> Course work/course grade (<i>Course name/number/section</i>): (<i>Instructor(s) responsible for the course</i>):</li> <li><input type="checkbox"/> Other (<i>please specify</i>):</li> </ul>	
<b>Date final college-level decision communicated in writing:</b>	
<b>Grounds for appeal</b> ( <i>check where applicable</i> ):	
<input type="checkbox"/> failure to follow procedural regulations of the relevant college or University dealing with assessment of students' academic work or performance or administrative decisions and the application of regulations governing program or degree requirements.	
<input type="checkbox"/> differential treatment compared to other students in the course or program, where the alleged differential treatment affected assessment of the student's academic work or performance.	
<input type="checkbox"/> alleged discrimination or harassment as set out in the university's Policy on Discrimination and Harassment Prevention and associated procedures, where the alleged discrimination or harassment affected assessment of the student's academic work or performance.	
<input type="checkbox"/> failure to implement the approved policy and procedures of the University concerning accommodation of students with disabilities, where the alleged failure affected assessment of the student's academic work or performance.	
<b>Supplementary written information attached:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Date:</b>	<b>Signature of Student:</b>
<b>Instructions:</b> To initiate an appeal, a student must deliver this form (with any supplementary written information attached) to <b>all</b> of the following: the <b>university secretary</b> , the <b>dean</b> of the college responsible for the course (if a specific course is involved), the <b>instructor(s)</b> responsible for the course (if a specific course is involved) and the <b>dean</b> of the college in which the student is registered.	