

TIMELINE FOR RENEWAL OF PROBATIONARY PERIOD

The following is a summary of Article 14.5.9 of the 2010-2013 Collective Agreement. Readers are advised to refer to page 25-26 of the Collective Agreement for exact text.

DATE FOR DEPARTMENTALIZED COLLEGES	
by May 31	Candidate meets with Department Head (<i>Article 14.5.2</i>)
by June 30	Candidate is advised by Department Head to provide information in support of case
by August 1	Candidate provides information in support of case to Department Head
by October 7	The Department Renewals and Tenure Committee considers all cases and submits its recommendation to the College Review Committee
by November 21	The College Review Committee considers all cases and submits positive recommendations for renewal to the President for transmission to the Board of Governors on all cases and negative recommendations to the University Review Committee.
by January 31	The University Review Committee considers all appeals and submits its recommendations to the President for transmission to the Board of Governors
by February 28	The President advises candidates of the decision of the Board, except those whose cases are pending before Renewals and Tenure Appeal Committees.
by March 31	The Renewals and Tenure Appeal Committees consider all cases and submit their recommendations on appeal cases to the President for transmission to the Board

DATE FOR NON-DEPARTMENTALIZED COLLEGES	
by May 31	Candidate meets with Dean (<i>Article 14.5.2</i>)
by June 30	Candidate is advised by Dean to provide information in support of case
by August 1	Candidate provides information in support of case to Dean
by October 7	The College Renewals and Tenure Committee considers all cases and submits its recommendations to the University Review Committee
by January 31	The University Review Committee considers all appeals and submits its recommendations on all cases to the President for transmission to the Board of Governors
by February 28	The President advises candidates of the decision of the Board, except those whose cases are pending before Renewals and Tenure Appeal Committees.
by March 31	The Renewals and Tenure Appeal Committees consider all cases and submit their recommendations to the President for transmission to the Board

No decision on renewal shall be set aside or reversed only because of a technical non-compliance with the dates and times established by this section.

May 2011

TIMELINE FOR CONSIDERATION OF TENURE

The following is a summary of Article 15.12.10 of the 2010-13 Collective Agreement. Readers are advised to refer to page 33 of the Collective Agreement for exact text.

DATE	FOR DEPARTMENTALIZED COLLEGES
by May 31	Candidate meets with Department Head (<i>Article 15.12.2</i>)
by June 30	Candidate is advised by Department Head to provide information in support of case
by August 1	Candidate provides information in support of case to Department Head
by October 7	The Renewals and Tenure Committee considers all cases and submits its recommendations to the College Review Committee
by November 21	The College Review Committee considers all cases and submits its recommendations to the University Review Committee. The candidate has one week following notification of the college decision to withdraw their case, except in the final year of probation (<i>Article 15.12.5</i>).
by January 31	The University Review Committee considers all cases, and submits its positive recommendations to the President for transmission to the Board of Governors
by February 28	The President advises all candidates of the decision of the Board, except those whose cases are pending before Renewals and Tenure Appeal Committees
by March 31	The Renewals and Tenure Appeal Committees determine all cases before them, and submit their recommendations to the President for transmission to the Board

DATE	FOR NON-DEPARTMENTALIZED COLLEGES
by May 31	Candidate meets with Dean (<i>Article 15.12.2</i>)
by June 30	Candidate is advised by Dean to provide information in support of case
by August 1	Candidate provides information in support of case to Dean
by October 7	The College Renewals and Tenure Committee considers all cases and submits its recommendations to the University Review Committee. The candidate has one week following notification of the college decision to withdraw their case, except in the final year of probation (<i>Article 15.12.5</i>).
by January 31	The University Review Committee considers all cases, and submits its positive recommendations to the President for transmission to the Board of Governors
by February 28	The President advises all candidates of the decision of the Board, except those whose cases are pending before Renewals and Tenure Appeal Committees
by March 31	The Renewals and Tenure Appeal Committees determine all cases before them, and submit their recommendations to the President for transmission to the Board

No decision on tenure shall be set aside or reversed only because of a technical non-compliance with the dates and times established by this section.

**TIMELINE FOR
CONSIDERATION OF PROMOTION FOR
DEPARTMENTALIZED COLLEGES**

The following is a summary of Article 16.6 of the 2010-13 Collective Agreement. Readers are advised to refer to page 40 of the Collective Agreement for exact text.

DATE	FOR DEPARTMENTALIZED COLLEGES
by February 28	Employees who have elected indefinite deferrals but wish to be considered in the following academic year for promotion should advise their Department Head that they plan to be considered for promotion (<i>Article 16.5.1</i>)
by May 31	Candidate meets with Department Head (<i>other than those who have requested indefinite deferral</i>)
by June 30	Candidate is advised by Department Head to provide information in support of case
by August 1	Candidate provides information in support of case to Department Head
by October 21	The Department Promotions Committee considers all cases and submits its recommendations to the College Review Committee
by December 7	The College Review Committee considers all cases, and submits its positive recommendations to the University Review Committee or to the President in accordance with Article 16.5.3. The candidate has one week following notification of the college decision to withdraw their case (<i>Article 16.6.5</i>).
by February 15	The University Review Committee considers all cases and submits its recommendations to the President for transmission to the Board of Governors
by March 31	The President advises all candidates of the decision of the Board, except those whose cases are pending before the Promotions Appeal Committee
by April 15	The Promotions Appeal Committee considers all appeals and submits its positive recommendations to the President for transmission to the Board
by May 15	The Board considers all cases for promotion and the President advises all candidates of the Board's decision

No decision on promotion shall be set aside or reversed only because of a technical non-compliance with the dates and times established by this section.

**TIMELINE FOR
CONSIDERATION OF PROMOTION FOR
NON-DEPARTMENTALIZED COLLEGES**

The following is a summary of Article 16.6 of the 2010-13 Collective Agreement. Readers are advised to refer to page 40 of the Collective Agreement for exact text.

DATE	FOR NON-DEPARTMENTALIZED COLLEGES
by February 28	Employees who have elected indefinite deferrals but wish to be considered in the following academic year for promotion should advise their Dean that they plan to be considered for promotion (<i>Article 16.5.1</i>)
by May 31	Candidate meets with Dean (<i>other than those who have requested indefinite deferral</i>)
by June 30	Candidate is advised by Dean to provide information in support of case
by August 1	Candidate provides information in support of case to Dean
by December 7	The College Promotions Committee considers all cases, and submits its recommendations to the University Review Committee or to the President in accordance with Article 16.5.2. The candidate has one week following notification of the college decision to withdraw their case (<i>Article 16.6.5</i>).
by February 15	The University Review Committee considers all cases and submits its positive recommendations to the President for transmission to the Board of Governors
by March 31	The President advises all candidates of the decision of the Board, except those whose cases are pending before the Promotions Appeal Committee
by April 15	The Promotions Appeal Committee considers all appeals and submits its positive recommendations to the President for transmission to the Board
by May 15	The Board considers all cases for promotion and the President advises all candidates of the Board's decision

No decision on promotion shall be set aside or reversed only because of a technical non-compliance with the dates and times established by this section.