

Introduction

[Note: Revisions have been made to the September 17, 1998 document as noted in square brackets.]

This document is intended to describe the Graduate Program Review Process in use at the University of Saskatchewan. The document is quite comprehensive and is, in fact, five separate guides for use in different aspects of the review process. The review is coordinated with a systematic university level review of both graduate and undergraduate programs. Specifically, the documents contained are:

- Graduate Review Process. [Portions of this process have been superseded by Systematic Program Review. See Systematic Program Review *Policy and Procedures*, approved by University Council February 1999]
This section of the document contains a general outline of the objectives, terms of reference, procedure, process timetable and outcome of the Graduate Program Review Process. A description of graduate program review is also included.
- Graduate Program Review Committee Guide. [superseded]
This section of the document describes the Graduate Program Review Process for members of the Graduate Program Review Committee. Since a committee will be made up for each review, it is necessary to outline the criteria and measures to be used in evaluating the Department under review. This ensures consistency among committees.
- Graduate Program Review Self-Study Document Guide. [minor editorial changes]
This section of the document outlines the expected form and content of the Self Study document of the Department under review. Due to the nature of the Graduate Program Review process, the required information is described in considerable detail. It is imperative that the Department's goals, objectives, and future plans be discussed in the Self-Study document.
- Graduate Program Review External Reviewer Guide. [minor editorial changes]
This section describes, for the external reviewer, the information expected to be included in the External Reviewer's report. The suggested content is outlined, however the external reviewer should not feel constrained to the specific topics discussed and should be allowed considerable latitude in preparation of supplemental material in evaluating the Department under review.
- Graduate Program Review College of Graduate Studies and Research Report Guide.
This section of the document outlines, for the College of Graduate Studies and Research, the necessary information to be provided to the Department under review, the Graduate Program Review Committee and the External Reviewer(s). This information is crucial to the Department, since it contains details of the graduate students (past and present) and other administrative information needed in the preparation of the Self-Study document.

It should be noted that the Graduate Program Review Process at the University of Saskatchewan itself is quite new and ongoing and as a result it will be reviewed and updated based upon experience obtained in conducting graduate program review.

This revision of the Graduate Program Review Process document is dated January 12, 2001.

